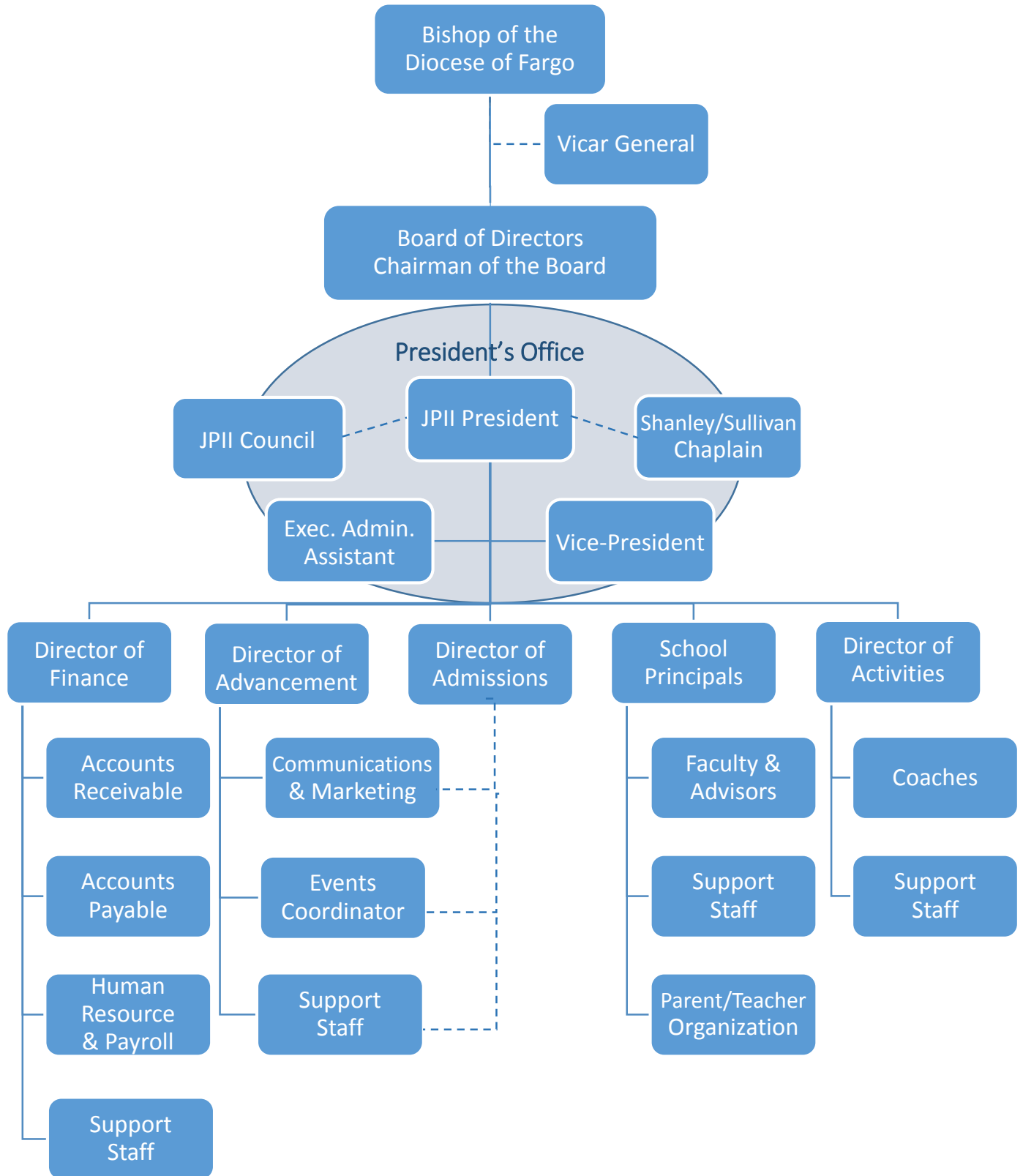


**JPII CATHOLIC SCHOOLS POLICY NO. 1001
GOVERNANCE**

Title	Roles and Responsibilities	Reports To
Bishop Chief Financial Officer of JPII Catholic Schools/Executive Director of the Board	<ul style="list-style-type: none"> • Canon Law specifies Bishop has ultimate authority 	
Vicar General	<ul style="list-style-type: none"> • Supervisors Chairman of the Board • Attends JPII Board meetings representing the Bishop in his absence 	Bishop
Chairman of the Board	<ul style="list-style-type: none"> • Manages and organizes the Board including: setting agendas, chairing meetings by incorporating rules of order, keeping records, transacting business using consensus model • Supervises the President of JPII Schools 	Vicar General
JPII Board of Directors <ul style="list-style-type: none"> • Bishop • Vicar General • Chairman of the Board • Pastors Sponsoring Parishes • Five other members with diverse backgrounds, such as Business, Law, Education and Finance (appointed by the Bishop) 	<ul style="list-style-type: none"> • Articulates the mission and assures the business affairs are conducted in light of the teaching of the Catholic Church. • Approves all policy changes • Develops, approves, and implements strategic plan • Approves budget and provide financial oversight • Approves Administrators’ contracts and middle and high school Religion teacher hiring 	Chairman of the Board

Title	Roles and Responsibilities	Reports To
JPII President	<ul style="list-style-type: none"> • Oversees all operations of the JPII Network including: Finance, Advancement, Personnel, Activities, Curriculum, Accreditations, Communications, Faith Formation of Students and Staff, Facilities, Safety, Enrollment, Marketing and all other duties pertinent to the job • Manages and organizes the JPII Council • Reports quarterly progress on implementation of the Strategic Plan 	Chairman of the Board
JPII Council <ul style="list-style-type: none"> • One Lay representative selected by the Pastor from each sponsoring Parish and one representative recommended by the Pastors from the Moorhead Catholic Parishes • Pastor representative from the Board • Vice-President • Shanley/Sullivan Chaplain 	<ul style="list-style-type: none"> • Developments Policy • Advises the President in strategic planning, facility, curriculum, and Advancement needs • Advises the President in the areas of co-curricular activities, student life, and spiritual climate 	JPII President
Vice-President	<ul style="list-style-type: none"> • Assists the President in operational oversight with a focus on the day to day operations 	JPII President
School Principals <ul style="list-style-type: none"> • Holy Spirit Elementary School • Nativity Elementary School • Trinity Elementary School • Sullivan Middle School • Shanley High School JPII Directors of: <ul style="list-style-type: none"> • Activities • Admissions • Advancement • Finance 	<ul style="list-style-type: none"> • Manage day to day operations of the school • Supervises and evaluates personnel • Adheres to JPII procedures and protocols • Receives, documents, and responds to matters of concern from students, parents, staff, and stakeholders • Directs concerns to the appropriate level designated by the chain of command outlined in JPII policy • Working in collaboration with one another and the President's Office 	JPII President's Office

**JPII CATHOLIC SCHOOLS POLICY NO. 1001
 GOVERNANCE FLOWCHART**



ST. JOHN PAUL II CATHOLIC SCHOOLS Governance Policy

- **Bishop Of The Diocese Of Fargo**
Bishop John Folda
- **Vicar General**
Msgr. Joseph Goering
- **Chairman Of The Board**
Very. Rev. Andrew Jasinski
- **JPII Board Of Directors**
Mr. Mike Hagstrom, Msgr. Joseph Goering, Rev. Kevin Boucher, Rev. Raymond Courtright, Very Rev. Paul Duchschere, Rev. Jared Kadlec, Rev. Ross Laframboise, Rev. Gary Luiten, Rev. James Meyer, Mr. Tom Kasper, Mrs. Wanda Fischer, Mr. Eugene Simon (Treasurer), Mrs. Carrie Ward, and Mr. Keith Wilson
- **St. John Paul II Catholic Schools President**
Mr. Mike Hagstrom
- **St. John Paul II Catholic Schools Vice-President**
Mrs. Mary Beth Traynor
- **St. John Paul II Catholic Schools Council**
Mr. Greg Burd (chair)-Moorhead Parishes, Damon Herzog-Blessed Sacrament Parish, Mr. Keith Wilson-Holy Cross Parish, Mr. Joe Paul-Holy Spirit, Nativity Parish-Vacant, Mrs. Anna Grothmann-St. Anthony's Parish, Mrs. Gina Ahlers-Sts. Anne & Joachim Parish, Mr. David Dietz-St. Benedict's Parish, St. Mary's Parish-Mr. Paul O'Donnell, Very Rev. Paul Duchschere-Board Representative, Rev. Charles LaCroix-Sullivan/Shanley Chaplin
- **Shanley/ Sullivan Schools Chaplain**
Fr. Charles LaCroix
- **Executive Administrative Assistant**
Mrs. Sherri Simon
- **St. John Paul II Catholic Schools Principals**
Shanley High School Mrs. Sarah Crary, **Sullivan Middle School** Mr. Leon Knodel, **Holy Spirit Elementary School** Mr. Jason Kotrba, **Nativity Elementary School** Mrs. Kimbra Amerman, and **Trinity Elementary School** Mrs. Davonne Eldredge
- **St. John Paul II Catholic Schools Directors**
Activities Mr. Michael Breker, **Admissions** Ms. Lori Hager, **Advancement** Mrs. Joelle Shewey, and **Finance** Mrs. Stacy Roney