



The Mission of the St. John Paul II Catholic Schools is to inspire excellence by teaching the total person and fostering the following of Christ, as taught by the Catholic Church. JP II Catholic Schools strive to admit students who demonstrate the ability to succeed academically and who demonstrate a desire to participate in the religious and extra-curricular activities of our school community.

St. John Paul II Catholic Schools Admissions Checklist for Grades Pre-k thru Grade 8

Holy Spirit Elementary, Nativity Elementary, Trinity Elementary, and Sullivan Middle School

- **Application:** Submit an online Application for Holy Spirit Elementary School, Nativity Elementary School, Trinity Elementary School, or Sullivan Middle School. A \$100.00 non-refundable application fee must accompany the completed application
- **Teacher, Counselor, or Principal Recommendations (Does not apply to Pre-k and Kindergarten applicants):** The **Recommendation Form** should be submitted by the applicant to a teacher, counselor, or principal from the applicant's current school.
- **Official Administrative Record (Does not apply to Pre-k and Kindergarten applicants):** The **Release of Records Form** should be submitted by the applicant to the applicant's current school to release report card/grades earned from the current and previous school year along with recent standardized test results, behavior and attendance records, and applicable academic or behavioral supports.
- **Grades/Report Card (Does not apply to Pre-k and Kindergarten applicants):** Submit the most recent copy of student's grades/report card.
- **Interview/Tour:** The Admissions Director will schedule an interview/tour subsequent to the receipt of Official Administrative Records, report cards, and recommendations from the applicant's current school and prior to acceptance and completion of the online enrollment process.
- **Notification:** Email notification and/or letters will be sent to applicants for admissions advising of acceptance but only after:
 - 1) The applicant has completed the entire process as described above.
 - 2) The Admissions Team has made a determination concerning the individual's admissions status.

The St. John Paul II Catholic Schools Admissions Team reviews each student's complete application file when rendering a decision. JP II Catholic Schools reserves the right to revoke acceptance at any time for academic and/or disciplinary reasons.