



PERMISSION TO RELEASE OFFICIAL SCHOOL RECORDS PER ADMISSIONS REQUEST

The student listed below has applied for admission to St. John Paul II Catholic Schools. Please send the following items as soon as possible.

- Official administrative record (name, address, head of household, classes taken, transcript/grades earned, rank in class, attendance records, grade level completed, schools attended.)
- Standardized test scores
- Discipline file (Please include suspension and/or expulsion reports)
- Academic or behavioral supports (MTSS Documentation)

| | | | |
|-----------------------------------|--------|-------|---|
| Special Education Records? | Yes___ | No___ | If Yes is an answer to any of these questions, Please fax a copy ASAP. Thank you |
| Does the student have an IEP? | Yes___ | No___ | |
| Does the student have a 504 Plan? | Yes___ | No___ | |

Student Name: _____ Date of Birth: _____

Current School: _____ Date Last Attended: _____

Principal or Guidance Counselor: _____ Current Grade: _____

School Address: _____

Street City, State, Zip

School Phone: _____ School FAX: _____

Please send information to the following address. A request for the complete student file will be sent upon acceptance to JP2 Catholic Schools. Thank you.

Admissions
JP2 Catholic Schools
5600 25th Street South
Fargo, ND 58104
TEL: 701.893.3271 - FAX: 701.356.4173
Lori.hager@jp2schools.org

Parental permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976, Vol. 41, No. 118, page 24673).

*to inspire excellence by teaching the total person and fostering the following
of Christ as taught by the Catholic Church*