

St. John Paul II Catholic Schools

Health and Safety Plan 2020-2021



"Be not afraid"
-St. John Paul II

A Guide in a New Reality

Lord, may you bless the world, give health to our bodies and comfort our hearts. You ask us not to be afraid. Yet our faith is weak and we are fearful. But you, Lord, will not leave us at the mercy of the storm. Tell us again: “Do not be afraid” (Mt 28:5). And we, together with Peter, “cast all our anxieties onto you, for you care about us” (1 Pet 5:7).



**-Pope Francis
Strong in the Face of Tribulation:
A Sure Support in Time of Trial**



JPII CATHOLIC SCHOOLS **2020-2021 PLANNING**

We expect the mission of JPII Catholic Schools to continue regardless of risk levels in the community. We will strive to “teach the total person and foster the following of Christ, as taught by the Catholic Church.” Our mission is best accomplished with in-school learning, but we recognize that some students and some conditions during the school year may require a shift to modified in-school learning or e-school learning. It is our goal to provide a Catholic education to all of our students by prioritizing safety, academic excellence, and mission.

- Safety – A school experience that promotes learning while incorporating social distancing, hygiene-cleaning-sanitation best practices, use of protective equipment, and the social and emotional needs of our students, staff, and families.
- Academic Excellence – Keeping schools physically open for in-school learning in order to provide the highest quality of instruction, maintaining consistent schedules, supporting our parents and students, ensuring a more holistic approach to learning.
- Mission – Providing a lived experience of the Catholic faith in a community setting.

A successful year will require collaboration, communication, cooperation, and flexibility among all students, parents, and staff. Ongoing safety education for all will be key to that success.

St. John Paul II Catholic Schools COVID Response Team

The COVID-19 Response Team is responsible for the development, implementation, and communication of the JPII *Health and Safety Plan* as well as the *Teaching and Learning Plan*. The team will be meeting often, surveying stakeholders, consulting with the JPII Board of Directors, and responding to issues over the course of the year. Our plans are dynamic and may change due to new information. Communication is the key and our team is committed to keeping all stakeholders engaged and informed.

President: Mike Hagstrom

Vice President: Mary Beth Traynor (COVID Coordinator)

School Nurse and COVID Point Person: Dawn Storandt*, RN (701-205-7082)

Principals: Shanley High School-Jon Spies, Sullivan Middle School-Leon Knodel, Holy Spirit Elementary and Director of Transportation-Jason Kotrba, Nativity Elementary and Social Emotional Coordinator-Kimbra Amerman, Trinity Elementary and Curriculum-Karissa Flieth

Activities Director: Michael Breker

Chaplain: Fr. William Slattery

Communications: Sherri Simon

Head Food Service: Patty Desharnais

Human Resources: Stacy Roney

Technology: Jennifer Wilkie

Medical Advisory Committee

* The COVID Point Person is responsible for working with public health and will be available for any medical questions or concerns from stakeholders. JPII COVID Hotline 701-205-7082.

The *Health and Safety Plan* was developed in good faith to provide the best possible and reasonable solutions to deal with the COVID-19 pandemic in the school setting. JPII Catholic Schools recognizes that there will be positive COVID-19 cases in our school community and to the extent possible, we will take the necessary steps to prevent and mitigate transmission and lessen the disruption to learning. The plan is intended to provide guidelines and principles for common issues, and we expect to communicate specific requirements and changes on a continuing basis.

THREE SCENARIOS FOR STUDENT LEARNING

JPII Catholic Schools will use school and community risk levels to determine which scenario is in place for student learning at any given time. **The risk level will be evaluated and adjudicated with collaboration between state and local officials, the Essentia Health Team, and the JPII COVID Response Team.**

I. In-School Learning

A. General Guidelines

1. Risk Level: Low
2. Follow current CDC guidelines for social distancing and cleaning and sanitation protocols
3. Masks
 - i. All students in grades Little Deacons -12 are required to wear a mask
 - ii. All JPII staff members are required to wear a mask
 - iii. Face masks are to be of appropriate size covering both the nose and the mouth
 - iv. Masks of any solid color, patterned, character, or sports team are acceptable. (i.e. Superhero, cartoon characters, Barbie, etc)
 - v. Masks featuring political-related content or images, profanity, or any message or image that disrespects the Catholic faith are not allowed
 - vi. Gaiters and bandanas are not approved face coverings
 - vii. JPII Catholic Schools' Administration has the final say if a mask is inappropriate, students will be asked to change the mask
 - viii. For students or staff who are unable to wear a mask, due to a medical condition, a face shield is required. If neither option is workable, a doctor's note with alternative solutions is required.
 - ix. It is recommended that students have an extra mask at school in the event a mask becomes soiled. Masks and shields are to be cleaned on a regular basis
4. *Foam In Foam Out* – All students and staff are required to sanitize hands, Foam In Foam Out, upon entering and exiting classrooms and other building spaces
5. Provide learning to all students
6. Transportation: Limited with assigned seating (map)
 - Masks required
7. After-School Program: per CDC child care guidelines
 - Masks required
8. Large group events are restricted. i.e. Back-to-School events, Color Run, JPII Block Party
9. Meetings: Limited staff & school groups– recommended social distancing requirements and space capacity

10. Communication: System-wide COVID-19 information will be communicated via email from the Office of the President and on the school's website.

B. In-School Learning – Protocols

1. Health Screening and Safety Guidelines

- a. Students and staff **symptom check** is required before coming to school each day. Form *H&S1*.
- b. Parents are asked to **self-report** to the school if their student has symptoms of COVID-19, has tested positive for COVID-19, or has been identified as a close contact within the last 14 days. Staff is asked to self-report in the same manner.
- c. Students & staff with any of the following symptoms of COVID-19 must stay home and isolate (this is key).
 - i. **Isolation** separates people with a contagious disease from people who are not sick.
 - ii. **Have Symptoms of COVID-19**
 - a) Fever ≥ 100.4
 - b) Loss of taste or smell
 - c) Cough
 - d) Chills
 - e) Shortness of breath
 - f) Headache, nontypical
 - g) Muscle aches
 - h) Sore throat
 - i) Nasal congestion
 - j) Running nose, nontypical
 - k) Diarrhea, nausea or vomiting
 - iii. Return to school from symptoms isolation protocols:
 - a) At least 10 days since symptoms first appeared **AND**
 - b) At least 24 hours with no fever, without fever-reducing meds **AND**
 - c) Symptoms have improved **OR**
 - d) Tested negative for COVID-19 **OR**
 - e) Doctor has diagnosed a condition that does not require exclusion.
(Note required).
- d. Students and staff who have tested positive for COVID-19 must stay home and isolate (this is key).
 - i. **Isolation** separates people with a contagious disease from people who are not sick.
 - ii. Return to school from testing positive for COVID-19 protocols:
 - a) Tested positive with NO symptoms, if you continue to have no symptoms, you can return 10 days after testing positive.
 - b) If you develop symptoms after testing positive, follow *Have symptoms of COVID-19*.
- e. Student or staff who have been identified as a close contact with someone who has tested positive for COVID-19 must quarantine.
 - i. **Quarantine** separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.
 - ii. Close contact is cumulative 15 minutes or more and within 6 feet
 - iii. JPII COVID-19 Point Person will assist Field Epidemiologist with close contacts within JPII Catholic Schools.

- iv. Return to school from quarantine protocols:
 - a) Stay home for **14 days** after last contact.
 - b) If you develop symptoms, follow *Have symptoms of COVID-19*.
 - c) Household contacts quarantine for 14 days after last exposure.
Because of ongoing exposure, the 14 days does not start until the positive case is released from isolation.
 - d) **You cannot test out of quarantine.**
 - f. Essential COVID-19 Testing contact
 - g. Isolated or Quarantined students will be expected to continue their education via online e-school, as health allows.
 - h. All positive cases and close contact tracing are handled in consultation with assigned Field Epidemiologist
 - i. Official notification and contact tracing are conducted by local healthcare agencies
 - j. Student or staff presenting symptoms during the day will be isolated in the designated COVID-19 room until transportation home is arranged. **Parents are required to pick up their child within 30 minutes.**
2. Entrance/Exit Protocols
- a. Limiting parents/visitors to building - MUST sign-in and wear masks including during drop-off. Essential services (i.e. delivery, maintenance, inspectors) sign-in and wear a mask
 - b. Students requiring drop-off assistance during designated times
 - c. Building specific entrance and exit procedures – student, staff, and visitors
 - d. Established protocol for arrival and dismissal of students to limit student congregating (adhere to building specific times)
 - e. Lockers will not be used in the academic wings at the high school and middle school, backpacks will be utilized
 - f. Other building specific considerations
3. Classroom Setting – **Foam In Foam Out**
- a. Normal School Day Schedule with potential modifications
 - b. Daily attendance will be tracked through FACTS SIS (Student Information System) by daily presence or engagement in online learning activities
 - c. Organization of classrooms for social distancing – furniture placement, study carrels, staggered transitions, limited sharing of materials, student labeled school supplies
 - d. All non-essential classroom materials removed to accommodate social distancing
 - e. Classroom snacks need to be prepackage individually and **not shared with other students**
 - f. Teaching students COVID-19 preventative practices and protocols
 - g. Encourage outdoor activities when possible, masks not required while outside
 - h. Other building specific considerations
4. Cleaning and Sanitation Protocols
- a. Increased sanitizing of high touch areas after each use throughout the school day by staff
 - b. Practice frequent handwashing throughout the day
 - c. Hand sanitizer and tissues will be readily available
 - d. Drinking fountains will be closed – encourage students to bring water. A water source will be available

- e. Other building specific considerations
- 5. Catholic Identity, Worship, and Prayer (vital but subject to modifications)
 - a. Mass – Follow diocesan and parish protocols
 - b. Adoration – Follow diocesan and parish protocols
 - c. Reconciliation – Social distancing directed by the Priest
 - d. Prayer – Classroom protocols
 - e. Service - Opportunities may be limited and modified
 - f. Other building specific considerations
- 6. Common Areas Protocols (Social distance measures as much as possible)
 - a. Cafeteria – Staggering times with cohort groupings and modified procedures. Eat outside weather permitting
 - b. Hallway – Limit cross traffic movement
 - c. Restrooms – Limited numbers and time
 - d. PhyEd – Outside first option, weather permitting, gym usage modified and building specific
 - e. Music-According to best practices
 - f. Art – No shared supplies
 - g. Smart Lab - Sanitizing between uses
 - h. Library – Sanitizing between uses
 - i. Office – Social distancing with plexiglass barriers for admin asst.
 - j. Playground – Emphasis placed on cohort groupings and limited number of students at one time. Hand sanitizing/hand washing is important before and after use
 - k. Limited use of large group spaces, school-wide events, field trips, etc.
 - l. Other building specific considerations
- 7. Outside Service Provider
 - a. Continue to provide on-site services
 - b. Masks required
 - c. Must follow JPII health and safety protocols and notify school principal of any illnesses within their organization
- 8. Visual Supports
 - 6 ft. distance signage and directional arrows
 - Hand washing protocol, COVID symptoms charts, and respiratory etiquette
- 9. Co-Curriculars, Events, and Activities
 - Follow relevant guidelines
 - Other building specific considerations

II. Modified In-School Learning

A. General Guidelines

1. Risk Level: Moderate
2. Follow current CDC guidelines for social distancing and cleaning and sanitation protocols
3. Masks
 - For guidelines, refer to the Mask section under In-School Learning on page 4 of this plan
4. At risk students and staff should stay home (Underlying conditions or age threshold), consult with physician and inform principal
5. Provide learning to all students

6. All students and staff are required to hand sanitize upon entering and exiting the building or classrooms. **Foam In Foam Out**
7. Transportation limited: with assigned seating (map)
 - Parent transportation preferred
 - Masks required
8. After-School Program continues according to CDC child care guidelines
 - Heightened safety measures
 - Masks required
9. Meetings via Microsoft Teams or other teleconferencing platforms
10. No large group events
11. Communication: System-wide COVID-19 information will be communicated via email from the Office of the President and on the school's website. Parent Alert notifications will be accompanying when necessary.

B. Modified In-School Learning - Protocols

1. Health Screening and Safety Guidelines

Refer to the Health Screening and Safety Guidelines under In-School Learning beginning on page 4 of this plan

2. Entrance/Exit Protocols

- a. Visitors restricted, by appointment only
- b. Students requiring drop-off assistance during designated times
- c. Building specific entrance and exit procedures – student, staff, and visitors
- d. Established protocol for arrival and dismissal of students to limit student congregating (adhere to building specific times)
- e. Lockers will not be used in the academic wings at the high school and middle school, backpacks will be utilized
- f. Other building specific considerations

3. Classroom Setting - **Foam In Foam Out**

- a. Daily attendance will be tracked through FACTS SIS (Student Information System) by daily presence or engagement in online learning activities
- b. Social Distancing Measures
- c. Cohort student groupings PK-8 (in-school)
- d. Alternative Schedule for 9-12 (combination in-school and online)
- e. Bag Lunch in classrooms
- f. Teaching and reinforcing COVID-19 preventive practices and protocols
- g. Organization of classroom according to social distancing – furniture placement, study carrels, staggered transitions, no sharing of materials
- h. Specialist teachers modified assignment or reassigned (art, music, library, Smart Lab)
- i. Other building specific considerations

4. Cleaning and sanitation protocols (heightened attention)

- a. Increased sanitizing of high touch areas after each use throughout the school day by staff
- b. Practice frequent handwashing throughout the day
- c. Hand sanitizer and tissues will be readily available
- d. Drinking fountains will be closed – encourage students to bring water, a water source will be available
- e. Other building specific considerations

5. Catholic Identity, Worship, and Prayer (remains vital but yet subject to modifications)
 - a. May be limited or modified according to diocesan or parish guidelines.
 - b. Encourage working with pastor or chaplain for alternative practices and promotion of the Faith
 - c. Other building specific considerations
6. Common Areas Protocols
 - a. Cafeteria – Limited use to cohort groupings with social distancing
 - b. Hallway – Staggered transitions with limited movement
 - c. Restrooms – Limited numbers and time
 - d. PhyEd – Outside first option, weather permitting or limited to the classroom
 - e. Music – Modified curriculum and music teacher will move
 - f. Art – In the classroom and art teacher will move
 - g. Smart Lab – Teacher will have a modified assignment
 - h. Library – In the classroom, teacher will move, and no library check-out
 - i. Office – Social distancing with plexiglass barriers for admin. asst. Students are not to be sent down to the office. Teacher is to contact the office or nurse
 - j. Playground – Limited to cohort groupings
 - k. No school-wide assemblies, field trips, etc.
 - l. Other building specific considerations
7. Outside Service Provider
 - a. Continue to provide on-site services
 - b. Mask required
 - c. Temperature will be taken in the school before seeing student
 - d. Must follow JPII health and safety protocols and notify school principal of any illnesses within their organization
8. Visual Supports - Increased
 - 6 ft. distance signage and directional arrows
 - Hand washing protocol, COVID symptoms charts, and respiratory etiquette
9. Co-Curriculars, Events, and Activities
 Follow relevant guidelines
 Other building specific considerations

III. e-School Learning– Buildings Closed

A. General Guidelines

1. Risk Level: High
2. Building is restricted to personnel with essential duties
3. Students and visitors are not permitted in school building or campus
4. Provide learning to all students
5. Students participate in synchronous (real-time) and asynchronous (pre-recorded) activities
6. Daily attendance will be tracked through FACTS SIS (Student Information System) by engagement in online learning activities
7. Meetings via teleconferencing platforms
8. Communication: System-wide COVID-19 information will be communicated via email from the Office of the President and on the school's website. Parent Alert notifications will be accompanying when necessary.

B. e-School Learning– See JPPII Catholic Schools' Teaching & Learning Plan

1. Technology Support and Resources
2. Delivering High Quality Instruction
3. Supporting Catholic Identity
4. Maintaining Community

Resources:

Department of Health & Human Services, Center of Disease Control (CDC) Resources

State and local Health Departments

North Dakota Department of Public Instruction

North Dakota K-12 Smart Restart

Andrew M. Greeley Center for Catholic Education

PRAYER TO MARY DURING THE CORONAVIRUS PANADEMIC

O Mary, you shine continuously along our journey as a sign of salvation and hope.

We entrust ourselves to you, Health of the Sick, who at the Cross were near to the pain of Jesus, keeping your faith firm.

You, Salvation of the Roman people, know what we need, and we trust that you will provide for those needs so that, as at Cana of Galilee, joy and celebration may return after this moment of trial.

Help us, Mother of Divine Love, to conform ourselves to the will of the Father and to do what Jesus tells us, He who took our sufferings upon Himself, and took up our sorrows to bring us, through the Cross, to the joy of the Resurrection. Amen.

We seek refuge under your protection, O Holy Mother of God. Do not despise our pleas – we who are put to the test – and deliver us from every danger, O glorious and blessed Virgin.

Pope Francis



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