

INVOICE

Trinity Elementary School PTO

2811 7th Street East
 West Fargo, ND 58078

TODAY'S DATE	EVENT	PERSON REQUESTING REIMBURSEMENT	CHILD'S TEACHER

DATE ON RECEIPT	DESCRIPTION	LOCATION OF PURCHASE	AMOUNT

Total

Please make sure all receipts are attached to this invoice. If no receipt is possible, include a manually prepared and signed account of the expenditures.

THANK YOU!

